



The Purbeck School

A Specialist Science College

Name of Policy:	Provider Access Policy
Date first adopted:	10th January 2018
How often to be reviewed:	Every Two Years
Reviewed	28th April 2021
Reviewed	Awaiting Governor Review 6th Oct 2021
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Reviewed By	Student Development Committee

The Purbeck School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events, either face to face or online.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs D Rayner, Assistant Headteacher

Telephone: 01929 550077; Email: drayner@purbeck.dorset.sch.uk

Opportunities for access

We employ an Ansbury Independent Careers Advisor for personal careers appointments. There are a number of events, integrated into the school careers programme, which include opportunities for providers to come into school to speak to pupils and/or their parents. The following are events with external providers; we aim to run as many of these as possible:

	Autumn Term	Spring Term	Summer Term
Year 8	<p>PSHE lessons on careers and life skills.</p> <p>Tutorial session once a fortnight regarding Careers.</p> <p>STEPs Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>	<p>Tutorial session once a fortnight regarding Careers.</p> <p>CIAG Week – subject specific input regarding careers.</p> <p>PSHE lessons on careers and life skills.</p> <p>Careers Fair with employers.</p> <p>STEPs Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>	<p>Tutorial session once a fortnight regarding Careers.</p> <p>PSHE lessons on careers and life skills.</p> <p>STEPs Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>
Year 9	<p>PSHE lessons on careers and life skills.</p> <p>Tutorial session once a fortnight regarding Careers.</p> <p>National Trust week.</p> <p>STEPs Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>	<p>Pathways information evening.</p> <p>Tutorial session once a fortnight regarding Careers.</p> <p>CIAG Week – subject specific input regarding careers.</p> <p>KS4 GCSE options evening.</p> <p>Careers Fair with employers.</p> <p>STEPs Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>	<p>PSHE lessons on careers and life skills.</p> <p>Tutorial session once a fortnight regarding Careers.</p> <p>STEPs Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>

	Autumn Term	Spring Term	Summer Term
Year 10	<p>PSHE lessons on careers and life skills.</p> <p>Tutorial session once a fortnight regarding Careers.</p> <p>Employer mentoring.</p> <p>STEPS Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>	<p>PSHE lessons on careers and life skills.</p> <p>Tutorial session once a fortnight regarding Careers.</p> <p>Pathways information evening.</p> <p>CIAG Week – subject specific input regarding careers.</p> <p>Careers Fair with employers.</p> <p>STEPS Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>	<p>PSHE lessons on careers and life skills.</p> <p>Tutorial session once a fortnight regarding Careers.</p> <p>Work experience week.</p> <p>Weymouth College Careers Fair.</p> <p>STEPS Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>

	Autumn Term	Spring Term	Summer Term
Year 11	<p>PSHE lessons on careers and life skills.</p> <p>Tutorial session once a fortnight regarding Careers.</p> <p>STEPS Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>	<p>PSHE lessons on careers and life skills.</p> <p>Tutorial session once a fortnight regarding Careers.</p> <p>Pathways information evening.</p> <p>CIAG Week – subject specific input regarding careers.</p> <p>Careers Fair with employers.</p> <p>Sixth Form information Evening.</p> <p>College Shadowing days.</p> <p>STEPS Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>	<p>PSHE lessons on careers and life skills.</p> <p>Tutorial session once a fortnight regarding Careers.</p> <p>University Summer Schools.</p> <p>Transition/Information Days. (External Providers)</p> <p>Work Experience 2022.</p> <p>STEPS Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>

	Autumn Term	Spring Term	Summer Term
Year 12	<p>Tutorial session once a fortnight regarding Careers.</p> <p>Higher Education Fair.</p> <p>Sutton Trust applications.</p> <p>Exeter University.</p> <p>Mock interviews.</p> <p>Pathways applications.</p> <p>Assemblies from various universities.</p> <p>Careers Fair with employers.</p> <p>Careers Fair – Bryanston School.</p> <p>UCAS information assemblies.</p> <p>JP Morgan Open Door Event.</p> <p>‘Digital Wave’ Day – Bournemouth University.</p> <p>Careers Section of Tutorial Programme (Mon pm)</p> <p>STEPS Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>	<p>Tutorial session once a fortnight regarding Careers.</p> <p>Work experience week.</p> <p>Allen and Overy workshops.</p> <p>Summer School applications.</p> <p>Assemblies from Various universities.</p> <p>Student Finance assembly.</p> <p>Careers Section of Tutorial Programme (Mon pm)</p> <p>STEPS Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>	<p>Tutorial session once a fortnight regarding Careers.</p> <p>CIAG Progression Day.</p> <p>CV/Interview Techniques.</p> <p>Assemblies from various universities.</p> <p>Careers Section of Tutorial Programme (Mon pm)</p> <p>STEPS Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>

	Autumn Term	Spring Term	Summer Term
Year 13	<p>Tutorial session once a fortnight regarding Careers.</p> <p>Assemblies from various universities.</p> <p>Assemblies by ex-students and workshops – subject specific.</p> <p>UCAS information assemblies.</p> <p>Post 18 assembly - Apprenticeships Workshops.</p> <p>– HE and higher apprenticeship applications.</p> <p>Careers Section of Tutorial Programme (Mon pm)</p> <p>STEPS Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>	<p>Tutorial session once a fortnight regarding Careers.</p> <p>Student Finance assembly.</p> <p>Assemblies from various universities.</p> <p>Careers Section of Tutorial Programme (Mon pm)</p> <p>STEPS Career Programme followed in the afternoon tutorial programme once a fortnight, students' complete activities in class and in booklets.</p>	<p>Tutorial session once a fortnight regarding Careers.</p>

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding (*see school website*) sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school CIAG Coordinator. The Resource Centre is available to all students at lunch and break times.