

ATTENDANCE STRATEGY: 2023-24

KEY PERFORMANCE INDICATORS

- Whole School Attendance: target 96%+ (Purbeck 2022-23: 89.7%)
- Whole School Attendance above the National secondary average for absence (2022-23 90.7%)
- Whole School Attendance for disadvantaged students: an improvement on 85.8%
- Below the national secondary average for Persistent Absenteeism (2022-23 29.7%)
- A reduction in disadvantaged Persistent Absenteeism (Purbeck 2022-23: 40.8%)

KEY ACTIONS

- Maintain a whole school culture that promotes the benefits of good attendance.
- Regular communication to all parents
- Monitor data using attendance marksheet
- Half-termly attendance bulletin and reports
- Half-termly LA register checks / locality meetings



STAGE 1: DAILY MONITORING

- Tutor commitment
- First day contacts: text / phone calls

TUTOR COMMITMENT

- Establish daily routines which incentivise attendance.
- Have an awareness of academic and pastoral interventions supporting tutees.
- Communicate with parents of 3 tutees each week.
- Support the return to school of identified tutees
- Accurately complete attendance registers

STAGE 2: REGULAR MONITORING

- Parent attendance reports every half-term
- 3-day safeguarding checks
- 5-day (consecutive/½ term) emergency meeting
- 10-day Child Missing Education notifications

REWARDS AND INCENTIVES

- A = 100%: 100 Club
- A > 98%: annual rewards trip
- A > 98%: half-termly raffles + gift vouchers
- A = 100%: weekly praise notifications + house points

STAGE 3: PARENTAL SUPPORT

- A < 93%: attendance monitoring letter
- A < 90%:
 - attendance awareness session
 - attendance improvement plan (4wk monitoring)

INTERVENTIONS

- Improvement incentives
- Strengths and difficulties survey / Anxiety mapping
- Break/lunch quiet time
- Tailored academic support
- Study Plus Catch Up support
- Exit cards
- School mentoring, Wellbeing sessions
- Attendance Hub
- Phased return to school
- Medical evidence requests
- External agency referrals, e.g. early help, CAMHs

STAGE 4: EXTERNAL AGENCY SUPPORT

- A < 85%:
 - attendance panel
 - attendance improvement plan (8wk monitoring)
- LA formal warning letter / Fixed penalty notices